

NB - Section 124, 125, 126 and 127 of the Road Traffic Regulations and section 22 of the Road traffic (Taxis and Contract Cars) Regulations requires “that any person who operates a PPV either as a Driver or Conductor MUST have a badge.”



**REQUIREMENT SHEET FOR RE-APPLICATION (RENEWAL)**  
**HACKNEY CARRIAGE**

1. K2 Application form obtainable at any of the following Transport Authority Offices:
  - a. 119 Maxfield Avenue, Kingston 10
  - b. Sagicor Complex, Unit U, Freeport Montego Bay, St. James
  - c. Shop 48 Caledonia Court Plaza, 29-31, Caledonia Road, Mandeville, Manchester
  - d. 26 Caribbean Park, Balmoral Heights, St. Mary
  - e. St. Margaret’s Bay, Portland
  - f. Swansea District, Clarendon
  - g. Barracks Road, Savanna-la-Mar, Westmoreland
2. The original and photocopy of **current**
  - a. Registration Certificate
  - b. Certificate of Fitness
  - c. Insurance Certificate/Cover Note
3. In the case of a Company, a seal must be affixed to the application. Memorandum and Articles of Association and the Certificate of Incorporation must be attached.
4. Copy of owner(s) ID (Drivers Licence/National Identification/Passport)
5. Original road licence or Police Report for lost/stolen Road Licence.
6. Visit the Transport Authority’s Inspection site: All motor vehicle should be affixed with the checkered colour coded strip and globe before proceeding to the inspection site. **Vehicle will be inspected before the payment is made. "Check Sheet" will be completed and submitted with the application.**
7. A Re-application (Renewal) Fee of **Thirteen Thousand Five Hundred Dollars (\$13,500.00)**. Payment options are as follow:
  - Debit or Credit Cards
  - Paymaster or Bill Express Locations island-wide.
  - National Commercial Bank (N.C.B.) Direct Deposit or E-Banking facility.
  - National Commercial Bank (N.C.B.) vouchers (obtainable at the TA offices)

**NB. Applications may be submitted on-line via the Transport Authority portal: [www.ta.org.jm](http://www.ta.org.jm). Payment may be made using a Credit or Debit Card, where applicable**

**Late renewal (effective June 3, 2019) will attract a fee of Ten Thousand Dollars (\$10,000.00).**

**FOR COLLECTION OF ALL ROAD LICENCES/CERTIFICATES, THE FOLLOWING APPLY:**

**APPLICANT** – Owners Identification (Passport, Voter’s ID, Drivers Licence), Transport Authority’s **original** Receipt.

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**BEARER** – Bearer’s ID (Passport, Voter’s ID, Driver’s Licence), authorization letter signed & stamped by a Justice of the Peace and the Transport Authority’s **original** receipt.

**IN THE CASE OF A COMPANY:** A letter signed & stamped by the authorized personnel from the company, Bearers ID & Transport Authority’s receipt.

- ✚ **Refunds:** Where applicable, a request for refund must be submitted within two (2) years of the application date. The non-refundable application fee will be deducted from the amount refundable.
- ✚ **Motor vehicles 15 years and older (motor car) should obtain a Preliminary Inspection from the Transport Authority before being taken to the Island Traffic Authority (Examination Depots) to obtain a Structural Safety Report.**