

NB - Section 124, 125, 126 and 127 of the Road Traffic Regulations and section 22 of the Road traffic (Taxis and Contract Cars) Regulations requires "that any person who operates a PPV either as a Driver or Conductor **MUST** have a badge."



REQUIREMENT SHEET FOR RE-APPLICATION (RENEWAL) RURAL STAGE CARRIAGE

1. 2 "K1" Forms (obtainable at any of the following Transport Authority's Offices)
 - a) 119 Maxfield Avenue, Kingston 10
 - b) Sagikor Complex, Unit U, Freeport Montego Bay, St. James
 - c) Shop 48 Caledonia Court Plaza, 29-31, Caledonia Road, Mandeville, Manchester
 - d) 26 Caribbean Park, Balmoral Heights, St. Mary
 - e) St. Margaret's Bay, Portland
 - f) Swansea District, Clarendon
 - g) Barracks Road, Savanna-la-Mar, Westmoreland
2. Original road licence/police report for lost or stolen road licence.
3. Copy of Owner(s) ID (Drivers Licence/Voter's ID/Passport)
4. The original and a photocopy of current Registration Certificate, Certificate of Fitness and Insurance Certificate or Cover Note.
5. One Hundred Dollars (\$100.00) receipt (obtainable at the Tax Administration Jamaica formally IRD).
6. In the case where the applicant is a company, the company seal must be affixed to the application and Memorandum and Articles of Association, and Certificate of Incorporation must be attached.
7. Visit the Transport Authority's Inspection site: **Vehicle will be inspected before the payment is made. "check sheet" will be completed and submitted with the application.**
8. The Re-Application Fee is **Three Thousand Dollars (\$3,000.00)** per seat and an annual inspection fee of **Ten Thousand Five Hundred Dollars (\$10, 500.00)**. Payment options are as follow:
 - Debit or Credit Cards.
 - Paymaster or Bill Express Locations island-wide.
 - National Commercial Bank (N.C.B.) Direct Deposit or E-Banking facility
 - National Commercial Bank (N.C.B.) vouchers (obtainable at the TA offices)

NB. Applications may be submitted on-line via the Transport Authority portal: www.ta.org.jm. Payment may be made using a Credit or Debit Card, where applicable

Late renewal (effective June 3, 2019) will attract a fee of Ten Thousand Dollars (\$10,000.00).

FOR COLLECTION OF ALL ROAD LICENCES/CERTIFICATES, THE FOLLOWING APPLY:

APPLICANT – Owners Identification (Passport, Voter's ID, Drivers Licence), Transport Authority's **original** Receipt.

BEARER – Bearer's ID (Passport, Voter's ID, Driver's Licence), authorization letter signed & stamped by a Justice of the Peace and the Transport Authority's **original** receipt.

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IN THE CASE OF A COMPANY: A letter signed & stamped by the authorized personnel from the company, Bearers ID & Transport Authority’s receipt.

- + Refunds: Where applicable, a request for refund must be submitted within two (2) years of the application date. The non-refundable application fee will be deducted from the amount refundable.**
- + Motor vehicles (buses) 20 years and older should obtain a Preliminary Inspection from the Transport Authority before being taken to the Examination Depots to obtain a Structural Safety Report.**